

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
Child and Family Services Agency

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**Contractor:** The Elizabeth Ministry, Inc.  
**Contract No.:** DCRL-2012-H1-0076  
**Term:** July 5, 2016 through September 1, 2016  
**Services:** Teen Parenting Program  
**Not to Exceed Amount:** \$221,130.76

**FINDINGS**

**1. AUTHORIZATION:**

27 DCMR 1702

**2. MINIMUM NEED:**

The Child and Family Services Agency (CFSA) have a continued need for Teen Parent Program services. The Government of the District of Columbia's Child and Family Services Agency (CFSA, or the Agency) is charged with protecting children and youth from abuse and neglect; and, for those needing to be removed from their homes, ensuring a foster care placement that can effectively support children and youth in achieving their goals of safety, permanence, and well-being. All children and youth deserve a permanent home and the nurture and support of a loving family. CFSA continues to prioritize family based foster homes for young and older children alike: but recognizes that this may not always be an option, particularly for older youth.

**3. ESTIMATED REASONABLE PRICE:**

\$221,130.76

**4. FACTS THAT JUSTIFY SOLE SOURCE PROCUREMENT:**

CFSA tasked with protecting children and youth from abuse and neglect; and, for those needing to be removed from their homes, ensuring a foster care placement that can effectively support children and youth in achieving their goals of safety, permanence, and well-being. All children and youth deserve a permanent home and the nurture and support of a loving family.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, CFSA

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Contracting Officer