

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

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| CONTRACT NO: DCKA-2016-C-0053 |
| CAPTION: Furniture |
| PROPOSED CONTRACTOR: Country Casual Teak |
| PROGRAM AGENCY: District Department of Transportation |

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700

2. MINIMUM NEED:

The District Department of Transportation (DDOT) seeks to obtain furniture for the outdoor common balconies on each of the five (5) floors it occupies at 55 M Street SE.

3. ESTIMATED REASONABLE PRICE:

\$42,081.84

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. DDOT is headquartered in a leased building managed by Hines GS Properties, Inc.
- B. As per the lease, the landlord has the right to approve any improvements to the common areas, made by DDOT, as per Page 73 of 75, Exhibit G, Rules and Regulations, 3rd paragraph of the District's Lease for the building located at 55 M Street SE, which states:

“Landlord shall have the right to control and operate the public portions of the Building and the facilities furnished for common use of the tenants in such manner as Landlord deems best for the benefit of the tenants generally. ”

- C. The landlord informed DDOT that if it opted to purchase furniture for the outdoor common areas, than the furniture would need to be in uniform with the other outdoor furniture, currently housed on non-DDOT floors. In addition, the furniture must be ADA compliant. The landlord requires DDOT and its other tenants to maintain a uniformed appearance of the common areas.
- D. Country Casual Teak is the firm the landlord has used to previously purchase furniture for other common areas. The market survey conducted did not reveal any other vendors with the ADA compliant items in their existing inventory so as to deliver and install within the District’s timeframe.
- E. As such, it is determined that procurement of this furniture from the noted vendor is in the best interest of the District.

4. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Date

Leif Dormsjo, Director
District Department of Transportation

5. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Courtney B. Lattimore
Deputy Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer