

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT EXTENSION**

Program Agency: Department of Health Care Finance
Contract No.: DCHT-2012-C-0016
Caption: Non-Emergency Transportation Services
Contractor: Medical Transportation Management, Inc.

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-303.05 (a)(1), 27 DCMR § 1702.2

2. MINIMUM NEED:

The Government of the District of Columbia, Department of Health Care Finance (DHCF) has an immediate need to extend the period of performance for the Emergency Contract Number DCHT-2012-C-0016. DHCF needs the current contractor to provide non-emergency transportation services for the District's Medicaid Eligible fee-for-service (FFS) recipients.

The non-emergency transportation services contract was initially extended from December 30, 2012 to January 12, 2013; second extension from January 13, 2013 to January 31, 2013. Further extension is required from February 1, 2013 to February 28, 2013 to avoid interruption of services and allow time for the new Sole Source contract DCHT-2012-C-0024 to be reviewed by OAG and secure approval by the District of Columbia Council.

3. ESTIMATED REASONABLE COST:

The estimated reasonable cost is \$2,103,360.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE CONTRACT EXTENSION:

- A. The current emergency contract will expire on January 31, 2013.
- B. The contract extension letter was sent to the Contractor for period of performance February 1, 2013 to February 28, 2013 under the current contract rates listed in Section B.3.1 Price Schedule, contract terms and conditions. A signed concurrence was received from the contractor on January 29, 2013. (See Attachment 1).

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- C. OCP/DHCF is in the process of seeking the Council's approval for a Sole Source contract award number DCHT-2012-C-0024 to allow adequate time to develop a new Request for Proposal, solicit and award a contract.
- D. The extension of this contract ensures the continuation of operations, without disruption, to provide non-emergency transportation services to the District's Medicaid Eligible fee-for-service (FFS) recipients.
- E. Department of Health Care Finance officials are satisfied with the services rendered by the Medical Transportation Management, Inc. The contractor has satisfactorily provided these services to the District since July 20, 2007.
- F. Public Notice of OCP's intent to award a sole source contract is posted to our website for ten (10) calendar days pursuant to the requirements of OCP Policy 3000. The posting was submitted to OCP's website on January 30th, 2013.

5. CERTIFICATION BY AGENCY DIRECTOR

I hereby certify that the above findings are correct and complete.

Wayne Turnage
Director
Department of Health Care Finance

Date

6. CERTIFICATION BY CONTRACTING OFFICER

Public Notice of OCP's intent to award a sole source contract was posted to our website for ten (10) calendar days pursuant to the requirements of OCP Policy 3000. The posting was submitted to OCP's website on January 30th, 2013.

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I have reviewed the above findings and certify that they are sufficient to justify the renewal or extension of this sole source contract under the cited authority. I recommend that the Chief Procurement Officer approve the renewal or extension of this sole source contract.

Patricia Tarpley, CPPB
Contracting Officer

Date

DETERMINATION

In accordance with D.C. Official Code § 2-303.05(b) and based on the above findings, I hereby determine that it is not feasible or practical to invoke as a prerequisite to renewing or extending Contract No. DCHT-2012-C-0016, the competitive bidding process under Section 303 of the District of Columbia Procurement Practices Act of 1985 (D.C. Law 6-85; D.C. Official Code § 2-303.03). Accordingly, I determine that the District is justified in renewing this sole source contract.

James D. Staton, Jr.
Chief Procurement Officer

Date