

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: DCHA-2016-R-0076

CAPTION: Manage and Operate an Academic and Non-academic Educational Program at the Frank Jelleff Recreation Center

PROPOSED CONTRACTOR: Boys and Girls Club of Greater Washington

PROGRAM AGENCY: Department of Parks and Recreation

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Office of Contracting and Procurement on behalf of the Department of Parks and Recreation (DPR) seeks an organization, to operate and coordinate programming at the Jelleff Recreation Center. The vendor shall provide a safe, engaging environment and comprehensive academic and non-academic programming for youth ages 6-18 that live in the District of Columbia, during both the summer and the school year.

3. ESTIMATED REASONABLE PRICE:

Total Estimated Reasonable Price is \$35,000.00 for the period of August 13, 2016 through November 24, 2016 and shall be inclusive of all direct and indirect cost.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The current contract awarded by the OCP on behalf of the DPR to the Boys and Girls Club of Greater Washington (BCGCGW) to manage and coordinate programs academic and non-educational programs at the Frank R. Jelleff Recreation Center (Jelleff), expires on August 12, 2016. A solicitation was issued on the open market on June 9, 2016 to fulfill the requirement with the anticipation of making a contract award on or before August 1, 2016. However due to extensive questions and inquiries from potential offers regarding inventory and transition plans from one Contractor to another and due to requests to extend the date for receipt of proposals from July 11, 2016 to August 2, 2016, OCP determined that the procurement process could not be completed in time for an award by August 12, 2016. Consequently, OCP was required to extend the date for receipt of proposals to August 2, 2016 which does not allow enough time for OCP to evaluate proposals and negotiate a new contract prior to making an award before the expiration of the current contract on August 12, 2016.

Therefore, based on the above, a three (3) month and two (2) weeks sole source contract with BCGCGW is required for the period of August 12, 2016 through November 24, 2016 while OCP evaluates proposals, negotiates and award a new contract for services at Jelleff. A sole source contract is the best interest of the District in order to maintain a continuity of services while OCP receives and evaluates proposals and negotiates and awards a new contract for Jelleff.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Keith A. Anderson
Director,
Department of Parks and Recreation

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and. Also, I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Yvette Henry, CPPB
Contracting Officer,
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer
Office of Contracting and Procurement