

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CONTRACT NO: Doc213344: DCHA-2015-R-0015**

**CAPTION:** Manage and Operate an Academic and Non-academic Educational Program at the Frank Jelleff Recreation Center

**PROPOSED CONTRACTOR:** Boys and Girls Club of Greater Washington

**PROGRAM AGENCY:** Department of Parks and Recreation

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The Office of Contracting and Procurement on behalf of the Department of Parks and Recreation (DPR) seeks an organization, to operate and coordinate programming at the Jelleff Recreation Center. The vendor shall provide a safe, engaging environment and comprehensive academic and non-academic programming for youth ages 6-18 that live in the District of Columbia, during both the summer and the school year.

**3. ESTIMATED REASONABLE PRICE:**

Total Estimated Reasonable Price is \$400,000.00 for the period of August 13, 2015 through August 12, 2016 and shall be inclusive of all direct and indirect cost.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The current contract awarded by the OCP on behalf of the DPR to the Boys and Girls Club of Greater Washington (BCGCGW) to manage and coordinate programs at the Frank R. Jelleff Recreation Center, expires on August 13, 2015. DPR is requesting that OCP enter into a one-year sole source contract with BCGCGW for the period of August 13, 2015 through August 12, 2016 while DPR develops a solicitation to be issued on the open market by March 30, 2016. DPR is under new leadership and the agency is developing strategies, which will include review and management recommendations of some recreation centers and at this time does not want to make a changes at the Frank Jelleff

Recreation Center the review is completed and the recommendations are made to the Director.

A sole source contract is requested in order to maintain continuity of services while DPR conducts a review and makes recommendation regarding management and programs at the center.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

Date	Keith A. Anderson Acting Director of Procurement Department of Parks and Recreation
------	---

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and. Also, I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date	Yvette Henry, CPPB Contracting Officer Office of Contracting and Procurement
------	--

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date	George A. Schutter Acting Chief Procurement Officer Office of Contracting and Procurement
------	---

