

**CLASS DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT EXTENSION**

Program Agency: Department of Corrections (DOC)
Contract No: DCFL-2013-C-7202
DCFL-2013-C-7302
DCFL-2013-C-7002

Caption: Pre-Release Community Correctional Services
Proposed Contractor: Extended House, Inc.
Hope Villages, Inc.
Reynolds and Associate, Inc.

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701, and 2005.6(b)

2. MINIMUM NEED:

The Office of Contracting and Procurement (The District) needs the current Contractor to continue to provide Pre-Release Community Correctional Services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services of aggregate award CLIN 4002 of contract No. DCFL-2013-C-7202, to be used by the District Department of Corrections (DOC) until a new contract is awarded through competitive solicitation. The period of performance is from July 1, 2014 through August 13, 2014.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable cost is:

Extended House, Inc.	\$114,840.00
Hope Villages, Inc.	\$121,086.00
Reynolds and Associates, Inc.	\$139,371.75

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A.** The current contracts expire on June 30, 2014, and OCP needs to extend the current contract to have sufficient time to complete and award a new competitive contract.
- B.** On June 19, 2014, contract extension letters were sent to the Contractors for forty-five (45) days of continued service under the current contract rates listed in latest

price schedule for the existing contract. The Contractor concurred to the extension letter on June 19, 2014.

- C.** The Contractors agreed to provide Pre-Release Community Correctional Services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services for aggregate award CLIN 4001 and CLIN 4002 at the current rates listed in the latest pricing arrangements for the existing contract. A contract modification will be issued to extend the current contract.
- D.** The District of Columbia Government Department of Corrections (DOC) have a need for uninterrupted services for Pre-Release Community Correctional Services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services as specified in Section C of the current contract, until a new contract is awarded.
The District is in the review and evaluation stage of the a new solicitation.
- E.** Extended House, Inc., Hope Village, Inc. and Reynolds and Associate, Inc. have been supplying Pre-Release Community Correctional Services to the DOC since 2008. The extension of this current contracts are the only option now to ensure uninterrupted supply of Pre-Release Community Correctional Services to the agency. The District requires continuity of the supply of these services as required by the agency until the new competitive contract is awarded. No market survey was conducted seeing that the current vendors are the only vendors capable of continuing these services.
- F.** Public Notice of OCP's intent to award a sole source contract was posted to our website for 10 calendar days pursuant to the requirements of OCP Policy 3000. The new posting was submitted to OCP's website on June 19, 2014.

5. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Antwanette Murphy
Contracting Officer

6. CERTIFICATION BY COMMODITY MANAGER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice

of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Shafiq R. Choudhary CPM, CPPB
Commodity Manager

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer