

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

CONTRACT NO.: DCEB-2014-C-0503

CAPTION: St. Elizabeth’s Gateway Pavilion Film Series Technical Operations

PROPOSED CONTRACTOR: DC Shorts

PROGRAM AGENCY: Office of the Deputy Mayor for Planning and Economic Development obo Office of Motion Picture and Television Development (“MPTD”)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development (“DMPED”) on behalf of the Office of Motion Picture and Television Development (“MPTD”) has a minimum need for a contractor to provide lead program coordination and marketing services in support of the 2014 GatewayDC Summer Film Series administrated by MPTD. The proposed term for the contract is date of award through September 30, 2014.

3. ESTIMATED REASONABLE PRICE:

\$14,280.00

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The District is seeking a contractor to provide lead program coordination and marketing services in support of the 2014 GatewayDC Summer Film Series. The contractor shall provide professional film series marketing services to include print media, vendors and food trucks coordination as well as community outreach.

DC Shorts is a Ward 8 contractor with strong community affiliations and is committed to assisting in the successful marketing and administration of the 2014 GatewayDC Summer Film Series.

The contractor is the only source available to provide the services in accordance with the District's stringent timeline.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

M. Jeffrey Miller, Interim Deputy Mayor

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.

Date

Jacque McDonald, CPPO, CPPB, SPSM, MBA, MST
Director, Contracts, Procurement and Grants

7. DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Jacque McDonald, CPPO, CPPB, SPSM, MBA, MST
Director, Contracts, Procurement and Grants