

**DETERMINATION AND FINDINGS
FOR
SINGLE AVAILABLE SOURCE PROCUREMENT**

Agency: Child and Family Services Agency (CFSA)
Caption: Waiting Room Lounge (Comfy Area)
Contractor: Rand Construction Corporation (Rand)
Contract Number: N/A
Expiration: N/A

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has a new requirement to construct a waiting room lounge area for children awaiting placement or to be picked up while in the care of the social workers.

3. ESTIMATED FAIR AND REASONABLE COST:

Not to Exceed \$30,000.00.

4. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE PROCUREMENT:

Rand has been identified and determined as the Single Available Source for the reconstruction of the waiting room lounge (Comfy Area). Rand Construction Corporation is responsible for all repairs, alterations and new construction projects at the Headquarters of the Child and Family Services building located at 200 I Street, SE, Washington, DC.

Rand is also responsible for providing post (LEED) Commissioning, Building Management Systems operating and monitoring services, i.e. the buildings vital operating systems (Telephone, Data, Fire Alarm, Sprinkler, Mechanical and Electrical) which are under warranty. All renovations or changes to the building, or its' vital systems must follow LEED requirements and must be executed by an authorized vendor holding a warranty.

The scope of the reference project is to reconfiguration the current space into a child-friendly waiting lounge. The work will affect the following building systems: telephone, data, and fire alarm, sprinkler, mechanical and electrical. These systems are dependent on each other, thereby affecting warranties on other systems that may not have been thought to be affected.

In conclusion, Rand is the warranty holder for these vital systems. If CFSA were to award a contract to a vendor who is not warranted to cover the existing building and vital systems, the warranty would be void and therefore the CFSA would be responsible for any lost or damages thereafter.

A market survey was not conducted as the services consist of additional requirements to the original work performed by the contractor and for the reasons detailed above.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Brenda Donald
Director
Child and Family Services Agency

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). I further find that the contractor listed above is the only available source that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

Tara Sigamoni
Agency Chief Contracting Officer

Date