

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE PROCUREMENT**

Agency: D.C. Homeland Security & Emergency Management Agency
Caption: Cable TV Transport
Requisitin No.: RQ746687
Contractor: Comcast Business Services

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04

2. MINIMUM NEED:

The District of Columbia, Homeland Security & Emergency Management Agency (HSEMA) has an existing need to have installed a cable TV transport adapter.

3. ESTIMATED REASONABLE COST:

The contractors reasonable estimated cost is \$ 18,718.20

4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

Comcast Business Services has complete knowledge of the HSEMA command center and has installed and provides ongoing cable TV services to this facility at no charge.

Due to the cable system being a propriety system and the design, engineering and maintenance being provided to this facility by Comcast at no charge they require that all equipment being installed the main feed line be provided, installed by them.

Due to this requirement by Comcast no other contractor can provide and install the equipment used on this network

5. CERTIFICATION BY AUTHORIZED AGENCY HEAD:

I hereby certify to the best of my knowledge that the above findings are true, correct and complete.

Date

Millicent W. West
Director, DC HSEMA

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was posted on the OCP website and no valid responses were received regarding the posting. I recommend that the Assistant Director of Procurement approve the use of the sole source procurement method for this proposed contract.

Date

Lindel Reid
Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 404 of the District of Columbia Procurement Practices Reform Act (PPRA), D.C. Law 18-371; D.C. Official Code § 2-354.04. Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Courtney Lattimore
Interim Assistant Director for Procurement
Office of Contracting and Procurement