

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: DCHC-2007-H-0044/RQ750498-V2
CAPTION: WIC Nutrition Services
PROPOSED CONTRACTOR: Children's Hospital National Medical Center
PROGRAM AGENCY: Department of Health, Nutrition Programs Admin.

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The District of Columbia (District), Department of Human Services (DHS) has a need for a contractor to provide nutrition services to clients of the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price to provide the required services is not to exceed \$200,000.00. The price is based on the negotiated rate of \$15.06 per participant at 13,280 participants. The rate has been determined as fair and reasonable based on previous competitive sealed proposal process historical data.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A) Children's Hospital National Medical Center is the incumbent contractor and has satisfactorily provided the required services for a period of five (5) years. This period includes the base year of services and the conclusion of four (4) one year options ending May 31, 2012.
- B) This Sole Source contract extension is required in order to maintain continuity of services, which includes the providing of nutrition services, teach participants to shop for nutritious foods and to prepare economical, well-balanced meals, and assist participants to make positive dietary behavior changes that will promote lifelong health and well being. In addition, it will allow for the completion of the competitive process cycle through award without disruption of services.
- C) Children's Hospital National Medical Center (CHNMC) has the ability and existing staff to provide the required services.
- D) In addition, CHNMC has agreed to maintain the same negotiated contract price as the prices awarded in Option Year 4 price schedule in accordance with the Human Care

Agreement, as described in Contract No. DCHC-2007-H-0044, Sections C.1 through C.4, CLIN 0401 and 0402.

Based on the above facts, Children's Hospital National Medical Center is the only organization that can provide the services required under the contract without causing a disruption in the service and without having a detrimental effect on the District.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Mohammad N. Akhter, MD, MPH
Director, DC Department of Health

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [REDACTED]

[REDACTED] I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Angela Turner
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer