DETERMATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

USING AGENCY:	Department of Health Care Finance
CONTRACTING AGENCY:	Office of Contracting and Procurement
CONTRACT NO.:	CW27211
CAPTION:	Children and Adolescents for Supplemental Security Income Program (CASSIP)
CONTRACTOR:	Health Services for Children with Special Needs, Inc.

FINDINGS

1. AUTHORIZATION

D.C. Official Code §2-354.04, 27 DCMR 1304, 1701

2. MINIMUM NEED

The Government of the District of Columbia, Department of Health Care Finance has a need to maintain health care services for the District's Medicaid eligible population enrolled in the Child and Adolescent Supplemental Security Income Program (CASSIP). The CASSIP program provides an array of comprehensive health care, mental health and substance abuse services to approximately Six Thousand, One Hundred and Twenty-One 6,121 Medicaid eligible children and adolescents up to the age of Twenty-Six (26) with disabilities and complex health care needs.

3. ESTIMATED REASONABLE PRICE

The estimated fair and reasonable price for the contract extension is One Hundred and Seventy-One Million, Nine Hundred and Six Thousand, Eight Hundred and Five ($171,906,805.68) from July 1, 2014 through June 30, 2015.

4. FACTS WHICH JUSTIFY SINGLE AVAILABLE SOURCE PROCUREMENT

The District of Columbia, Department of Health Care Finance is the single state agency with the responsibility for implementation and administration of the District's Medicaid and State Children's Health Insurance programs. Therefore, the District has created a unique managed care program for children and adolescents with special health care needs; the District Child and Adolescent Supplemental Security Income Program (CASSIP).

CASSIP enrollees receive medically necessary services for physical health, mental and behavioral health, and substance abuse, nursing home care, Intermediate Care Facilities for Mental Retardation (ICF/MR) and residential treatment services.

Due to the specific and repetitive complicated disorders and diagnoses of CASSIP enrollees, it is essential that each enrollee and his or her family receive intensive Case Management, Care Coordination and support throughout their childhood and adolescence, including during transition from one program to another. All aspects of care are family-centered; communication with and education of the family is frequent, and communication among each enrollee's team of Providers is routine to ensure effective administration.

The current contract with HSCSN was signed on July 10, 2013 and will expire on July 9, 2014. The District must continue these services as they are essential to the vulnerable District residents affected and mandated under Federal law. In accordance with 42 U.S.C. § 1396a (a)(5), each state plan must designate a single state agency to administer and supervise implementation of the Medicaid plan. Any disruption to these services could cause great hardship to those enrollees who may lack financial assistance to continue treatment and ultimately lead to termination of lives. Furthermore, any interruption in the service would cause the District an enormous financial burden as, absent this contract, the District would have to pay for these healthcare expenses on a more-expensive "fee-for-service" basis.

A market research showed that there are other managed care organizations in the Metropolitan Washington, DC Area that may be able to provide required services as applicable to this procurement. A new Request for Proposal is currently being processed by DHCF for the long term requirements. The Sole Source award ensures continuation of services while the District engages in soliciting, evaluating and making an award. Also, a transitional period of at least sixty (60) to ninety (90) will be required when a new award is made; the incumbent Contractor does not require any transition period or fee. Health Services for Children with Special Needs, Inc. has performed the required services satisfactorily since it was awarded the contract. A review of the performance of the incumbent Contract indicated that the Contractor was scored 'good' which puts the company in a good business standing with the District.

5. CERTIFICATION BY AGENCY HEAD OR DESIGNEE

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

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Wayne Turnage
Director
Department of Health Care Finance

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010, D.C. Official Code §2-354.04 on April 29, 2014, and that no response was received. I recommend that the Chief Procurement Officer approves the use of the Sole Source procurement method for this proposed contract.

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O'Linda Fuller, MBA, CASA
Contracting Officer
Office of Contracting and Procurement

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under D.C. Official Code § 2-354.04 Sec (a)(b)(c), DCMR 1700 and D.C. Law 18-371. Accordingly, I determined that the District is justified in using the Sole Source Method of Procurement. In addition, it is determined that this method is in the best interest of the District

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James D. Staton, Jr.
Chief Procurement Officer
Office of Contracting and Procurement

Date