

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE EXTENSION OF A CONTRACT**

CONTRACT NO: CW23692
CAPTION: School Health Nursing
PROPOSED CONTRACTOR: Children’s National Medical Center, Inc.
PROGRAM AGENCY: Department of Health, Community Health Administration

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701, and 2005.6 (b)

2. MINIMUM NEED:

The Government of the District of Columbia, Office of Contracting and Procurement (OCP) on behalf of the Department of Health (DOH), Community Health Administration (CHA), seeks to contract with the Children’s National Medical Center, Inc. (Contractor) to continue to provide the management and daily operations of the School Health Nursing (Program). These services must be continued without interruption during the school year which is in session from September through June. The agency is currently researching several options of redevelopment of the new requirement to include a more extensive scope of work which will include new provisions geared to enhance the services.

The Program encompasses the management oversight of school nurses serving in approximately 165 public, public charters, and special need school sites in the District of Columbia. The Program provides school-based nursing services, health promotion education services, and care coordination services to students in the District of Columbia public and charter schools. Under the Program students learn about health issues, are screened for childhood diseases, are immunized, and are treated and/or referred for further treatments as may be needed.

Access to school health services for children provides critical early interventions to reduce the onset of preventable diseases and other health conditions, encourages chronic disease management and health education, and ultimately improves the health and well being of the entire community. The overall goal of the Program is to improve the general health and wellbeing of the children enrolled in District of Columbia public and charter schools through health promotion education and supervised nursing services and follow-up.

The contract modification is required to ensure continuity and avoid interruption of these vital medical services to pupils of the public and charter schools. The award period for these services is July 1, 2015 through June 30, 2016, with an option period from July 1, 2016 through June 30, 2017.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price for the Sole Source contract shall not exceed \$18,200,000 with Period of Performance July 1, 2015 to June 30, 2016. This price is based on the current run rate of the program compounded over an annual basis.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

Children’s National Medical Center (the incumbent) is the only available company requiring no start up time and capable of continuing this service without interruptions. The interruption of these services would pose as a major threat to the District and jeopardize the health, welfare and safety of the public and the student’s population, as well as possibly pose a liability to the District Government. The incumbent contractor has the proprietary ownership of the health record database that currently stores the history of all treatments that have been administered since the beginning of the contract.

The current Sole Source contract period of performance is July 1, 2014 through June 30, 2015. Based upon technical information provided by DOH, acquiring these services from another provider would require a minimum ninety (90) day transition period. Further communications with DOH confirms it will not be in the best interest of the District to transfer these services to a new contractor in the middle of the school year. Additionally, the current Contractor uses a proprietary electronic health record system which captures all health information pertaining to each individual student treated. The system provides a complete record of patient encounters that increases safety through evidence-based decision support, quality management, and outcomes reporting. The system complies with the Health Insurance Portability and Accountability Act (HIPAA) standards to protect student privacy and is utilized to retrieve data for federal reporting and promoting the District’s credibility.

There is presently a competitive solicitation available on eSourcing, closing on February 23, 2015 for DOH to award a multiple-award Indefinite Delivery Indefinite Quantity (IDIQ) contract which will allow DOH to conduct a full program evaluation of its programs in the CHA, including this one. A deliverable for this program evaluation may include development of a Scope of Work including the desired DOH/CHA vision and recommended enhancements to the program. The final development of this Scope of Work would allow DOH/OCP to develop a solicitation to issue competitively for a new Contractor.

The current Contractor has been providing services since 2006 and has been rated satisfactory by the program on its performance evaluation. The current Contractor will also continue providing services at the same price currently being paid by the District. Therefore, Children’s National Medical Center is the only contractor who can continue providing services until the end of the school year and at such time is required to fulfill the long term requirement.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

LaQuandra Nesbitt, MD, MPH
Interim Director, Department of Health

6. CERTIFICATION BY CONTRACTING OFFICER:

Based on the findings, I hereby determine that the extension of the Sole Source award of these services to Children’s National Medical Center, Inc. is in the best interest of the District and that the price is fair and reasonable. I recommend that the Office of Contracting and Procurement (OCP) Chief Procurement Officer approves the use of the Sole Source Extension Procurement method for the continuation of these services. I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to extend a Sole Source Contract was published on February 12, 2015 in accordance with Section 404 (c) of the District of Columbia Procurement Practices Reform Act (PPRA) of 2010 (D.C Official Code §2-354.04) and no responses were received. I recommend that the Chief Procurement Officer approve the use of the extension for sole source procurement method for this proposed contract.

Date

Allison Robertson, MBA, CFCM
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 303, 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02, 2-354.03 or 2-354.04 Sec 404 (a)(b)(c) DCMR 1701.01, D.C. Law 18-371). Accordingly, I determine that the District is justified in Contracting with using the Sole Source Method of Procurement.

Date

Nancy Hapeman
Interim Chief Procurement Officer