

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS**  
for  
**SINGLE AVAILABLE SOURCE PROCUREMENT**

**Agency:** Child and Family Services Agency  
**Caption:** Consultant Services  
**Contractors:** DC Children's Advocacy Center/Safe Shore  
**Contract No.:** CFSA-10-C-0013

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04 and 27 DCMR §§ 1304 and 1702

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has the following minimum need:

- (a) A contractor to provide consultant services in assisting CFSA with maintaining compliance with the LaShawn A. v. Gray Implementation and Exit Plan court order, to prevent any disruption of this critical services delivery to children and families of the District for the period of October 1, 2012 through September 30, 2013.
- (b) Consultant to provide support services relating to investigation and prosecution of civil and criminal child abuse case that are referred to CFSA and/or other member agencies of the Multidisciplinary Team (MDT) cases involving child physical and sexual abuse.

**3. ESTIMATED FAIR AND REASONABLE COST:**

The estimated reasonable cost for providing therapeutic group home services is \$450,000.00

**4. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE PROCUREMENT:**

The proposed contractor is the only entity capable of meeting the District's minimum need during the proposed period of performance. Safe Shores – The D.C. Children's Advocacy

Center (DCCAC) was formed as a result of Executive Order No. 94-3 issued by then-Mayor Sharon Pratt Kelly on January 10, 1994. This Order established a D.C. Working Group to initiate a Multidisciplinary Team (MDT) approach to the investigation and prosecution of child abuse cases and to create a District of Columbia Children's Advocacy Center. Initially formed under the auspices of Children's National Medical Center, the Center uncoupled from Children's in February 1995 when it obtained status as an independent non-profit 501(c) (3) organization.

The Council of the District of Columbia ratified the CAC model and in 2002, called upon DCCAC to expand its scope to include physical abuse as well. The Council also codified DC's Multidisciplinary Team (MDT) on Child Abuse Investigations and Prosecutions. The MDT includes the Metropolitan Police Department (MPD), Child and Family Services Agency (CFSA), the Office of the Attorney General for the District of Columbia (OAG), the United States Attorney's Office for the District of Columbia (USAO), Children's National Medical Center (CNMC) and the DCCAC.

The CAC model established consists of a coordinating body, the DCCAC, to facilitate cooperation and coordination among the multi-disciplinary agencies and stakeholders, including representatives from local and federal law enforcement, legal, social service, and medical agencies. The DCCAC facility is designed to provide a warm and welcoming place where children and adolescents can feel safe and supported while waiting for forensic interviews, therapy, court appearances, or placement resolutions.

The DCCAC provides statistical case tracking, bi-weekly team case reviews to coordinate the civil and criminal investigations, forensic interviews, trauma assessments, therapy, pre-trial support for child victims and training and professional development for the MDT. The staff of the DCCAC also ensures children receive supervision, meals, new clothes, crisis intervention and other emergency victim services while the client is on site.

Finally, the proposed contractor has demonstrated sufficient staffing and the financial soundness over the last few years which are necessary to provide said services.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Donald  
Director  
Child and Family Services Agency

**6. CONTRACTING OFFICER CERTIFICATION:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). I further find that the contractor listed above is the only available sources that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer