GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency

CONTRACTS AND PROCUREMENT ADMINISTRATION

DETERMINATION AND FINDINGS FOR SOLE SOURCE PROCUREMENT

Agency: Child and Family Services Agency (CFSA)

Contractor: Latin American Youth Center (LAYC)

Contract No.: CFSA-10-H1-0011

Captions: Teen Bridge Program, Females

1. AUTHOIZATION:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has the following minimum need:

A Contractor to provide Teen Bridge programming, which has a short-term placement in a supervised group home environment for youth, aged sixteen (16) to twenty-one (21) with structured preparation for self-sufficiency and transition to a less restrictive environment. The proposed period of performance for the modification to extend Option Year Four (4) shall be October 1, 2015 through December 31, 2015.

3. ESTIMATED FAIR AND REASONABLE COST:

$157,037.09

4. FACTS WHIICH JUSTIFY A SOLE SOURCE PROCUREMENT:

The Government of the District of Columbia Child and Family Services Agency (CFSA) has a minimum requirement to maintain and support the group home provider who is now currently providing Teen Bridge programming services.

Latin American Youth Center is the only entity capable of meeting the District's minimum need during the proposed period of performance because they are familiar with the Teen Bridge program which provides a short-term placement in a supervised group home environment for youth aged sixteen (16) to twenty-one (21) with structured preparation for self-sufficiency and transition to a less restrictive environment. The Provider must be able to provide daily structured programming and a behavior management model; on-site psycho-educational groups and life and social skill

development; medication management; and transportation services. The Provider must be able to facilitate individualized and group counseling, alcohol and substance abuse services, educational and vocational support services, therapeutic recreation, and health care services either on-site or via external providers. Community connections and transportation services must be facilitated to maintain provision of supportive services with external organizations.

LAYC has licensed facilities and can continue this service without disruption. It takes approximately forty-five (45) days to complete the licensing process, a timetable that would severely disrupt services and impact children in CFSA's care.

Failure to allow the Provider to continue providing services to the Teen Bridge Program for the stated period of time would seriously jeopardize the continuation of necessary governmental functions and may jeopardize the health, safety and welfare of the District's children and youth. A new solicitation is under evaluation but contracts will not be awarded until a later date.

Therefore, it is in the best interest of the District to proceed with HCA extension period, so as to prevent any disruption of services for CFSA children and youth.

5. **CERTIFICATION BY THE AGENCY HEAD**:

I hereby certify that the above findings are correct and complete.

_____ Date

_____
Ray Davidson
Director

6. **CERTIFICATION BY THE CONTRACTING OFFICER**:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source was published in accordance with 27 DCMR 1304.1.

_____ Date

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Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATIONS

Based on the above findings and in accordance with the authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____
Date

_____
Tara Sigamoni
Agency Chief Contracting Officer