

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

CONTRACT NO.: DCRL-2014-R-0137
CAPTION: Youth Transitional Living Services
PROPOSED CONTRACTOR: Blessed Alms, Inc.
PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has an immediate need for the services of a contractor in the State of North Carolina to provide a youth transitional living program in a stable environment with a family-like living alternative for behaviorally and/or mentally disabled children.

3. ESTIMATED REASONABLE PRICE:

NTE \$100,000.00

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- a. CFSA currently houses a Client in a Psychiatric Residential Treatment Center (PRTF), The Jefferson School, located in Maryland. She was admitted in November 2012. The Client is currently enrolled in the 10th grade receiving special education services, and has an Individual Educational Plan (IEP). At this time, the PRTF recommends transition to a structured therapeutic placement (step down program) where there is continuous twenty-four hour supervision and intensive supportive services. It is also recommended that the client continues to receive comprehensive safety plans and trauma-based therapy (individual, group, family), as well as to be connected to a nearby educational institution. The team is seeking placement in North Carolina because this is where the youth's grandmother and her siblings reside. The goal for this case is for the grandmother to obtain Guardianship of the youth. Since this placement will be in close proximity to the grandmother, she will be able to participate in her treatment as well as have periodic visits.
- b. The Social Worker, Amede Oputa, along with Residential Specialist, Jennifer Etienne-Valtrin, visited the proposed group home, Blessed Alms and therapeutic foster home agency, Youth Focus. The Social Worker has noted the following in her assessment: On

June 20, 2014, the team met with the Director of Blessed Alms and Youth Focus, Inc. It appears that Blessed Alms is the most appropriate placement option for the Client. Blessed Alms is ready to accept the Client for services.

- c. Blessed Alms II/Blessed New Beginnings are level III residential programs licensed by the state of North Carolina. They provide daily counseling, processing and activities to assist female adolescents with diagnosed mental health and behavioral issues with progressing towards established treatment goals. (Person Centered Plan) they have a point/level behavior management system in place in the facilities that consumers must adhere to manage the progress in the facility. This system is part of a structured program that provides Qualified Professional support as well as some individual, but mainly group therapy provided by the program LPC. Case management is also provided by the facility Director/QP as he develops or updates the PCP with group home, medical, educational and personal goals that will address the needs of the consumer. The case manager will also link the consumer to outside individual/family and if needed focused group therapy, as well as medication management with a psychiatrist. The agency also has a contracted RN who has oversight of medication administration in the facilities. All staff is trained in medication administration.
- d. The home that the Client would reside in provides services to female adolescents, aged 15-17. Services are offered up to six months. Currently, there are three females living in the home. The facility appears to be in good condition. The utilities are operable and the group home is clean with adequate food. The residents have their own bedrooms. The staff to child ratio is 1:2. The qualified professionals (Bachelors or Masters in Human Services) provide continuous twenty-four hour supervision. They are also supervised by a licensed professional.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Brenda Donald
Director
Child and Family Services Agency

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer