

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT
(DRAFT)**

CONTRACT NO:

CAPTION:

PROPOSED CONTRACTOR:

PROGRAM AGENCY:

OCME A/V and VTC Engineering Services - EOC
Advanced Network Consulting CBE# LSD36880112012
District of Columbia Office of Chief Medical Examiner
(OCME)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

To provide consultancy services to the District of Columbia Office of Chief Medical Examiner, hereafter referred to as the "OCME". The OCME has the need to enter into a contract with an experienced consultant to lead the next phase of its long-term emergency preparedness strategy. This includes, but is not limited to, the design and evaluation of resources and infrastructure, equipment and supplies currently available at the OCME. Because of the OCME's unique and distinct role within the Public Safety and Justice cluster and the Mayoral mandate to aggressively pursue and maintain full agency accreditation, maintaining situational awareness at all times is paramount; and for none more than the Chief Medical Examiner and his executive staff. Based on the OCME's statement of work, the consultant will plan and execute the design and implementation of the Emergency Operations Center within the agency's Investigative Unit, ensuring interoperability with existing District government platforms and infrastructure.

3. ESTIMATED REASONABLE PRICE:

\$ 91,338.48

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. As the lead engineering force responsible for the preliminary Audio/Video and Video Teleconferencing solution deployed throughout the Consolidated Forensic Laboratory during its construction, ANC has been responsible for and is therefore keenly aware of the building's design, working configurations, engineering limitations, and the VoIP

(Voice Over IP) network implications of the project's scope. Past performance has been stellar and the vendor has established exemplary working relationships within OCTO and the CFL that serve the mission of not only the OCME, but the CFL and the District as a whole. This SOW fits firmly within the larger framework of OCME's role as the lead entity in the District of Columbia for the planning and management of scenarios that involve a surge of fatalities. Having been integral in the implementation and management of twelve (12) similar work areas within the Consolidated Forensic Lab, ANC is particularly suited to manage this project and maximize results, and ensure interoperability with similar systems within the CFL and throughout the District.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Roger A. Mitchell Jr., Chief Medical Examiner

6. CERTIFICATION BY CONTRACTING OFFICER:

As required under 27 DCMR 1700.2(f), "a specific citation to section 404 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.04 (2011 Repl.) (Act) and applicable provisions of this chapter that provide legal authority for the sole source procurement", I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was posted on the OCP website and no valid responses were received regarding the posting. I recommend that the Assistant Director of Procurement approve the use of the sole source procurement method for this proposed contract.

Date

Joseph Stewart, Contracting Officer

DETERMINATION

7. Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.

Chief Procurement Officer