

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

Agency: D.C. Department of Corrections
Caption: American Red Cross Certifications
Contractor: American Red Cross, Inc.

FINDINGS

1. Authorization:

DC Code, Section 2-303.05(a) (1) and 27 DCMR, Section 1702.2

2. Minimum Need:

The D.C. Department of Corrections (DOC) seeks a contractor to provide all DOC Officers and non-uniformed staff American Red Cross Certifications

3. Estimated Reasonable Price:

\$20,000

3. Factors Which Justify Single Available Source Procurement:

The D.C. Department of Corrections (DOC) has a requirement for all new professional and support employees, including contractors, who have regular or daily inmate contact receive Cardiopulmonary Resuscitation (CPR)/ First Aid training during their first year of employment. Forty hours are completed prior to being independently assigned to a particular job. An additional 40 hours of CPR/ First Aid training is required each subsequent year of employment. At a minimum, this training covers Cardiopulmonary Resuscitation (CPR)/ First Aid. This training is a requirement as stated in DOC Program statement 3700.E and an American Correctional Association (ACA) requirement.

5. Certification by Agency Head or Designee

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

Thomas Faust
Acting Director
Department of Corrections

Date

6. Certification by Contracting Officer

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was posted on the OCP website for at least 10 days and no valid responses were received regarding the posting. I recommend this procurement be approved as a sole-source.

Keia Brooks
Agency Contracting Officer
Office of Contracts and Procurement

Date

DETERMINATION

Based on the findings and authorization noted above, it is hereby determined that the required services be obtained through a sole source procurement. In addition, it is determined that this method is in the best interest of the District.

Courtney Lattimore
Contracting Officer
Office of Contracts and Procurement

Date