

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO:
CAPTION: Dwight Bowman Strategic Plan Implementation
PROPOSED CONTRACTOR: Hagerty Consulting
PROGRAM AGENCY: Executive Office of the Mayor (EOM)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1701

2. MINIMUM NEED:

The Executive Office of the Mayor (EOM) is seeking Hagerty to complete the implementation of the Labor Management Partnership Council (LMPC) Dwight Bowman Strategic Plan (DBSP).

3. ESTIMATED REASONABLE PRICE:

\$40,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

Hagerty Consulting has worked closely with the LMPC for the past 11 months. During this time Hagerty, has developed the strategic plan and worked exclusively in its implementation over the past 4 months. Hagerty is the only vendor that can continue this work at an efficient pace and without the need to expend additional resources to bring a new vendor up to speed with the previous developments. Additionally, bringing a new vendor on board after the majority of the work has been completed would sufficiently hurt the momentum of the current project. If another vendor was chosen for this award, it would have to consult with Hagerty prior to beginning its work. Paying two vendors is not efficient use of government dollars. No additional market research was needed due to the fact that Hagerty developed and is in the process of implementing the plan.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Christopher K. Murphy
Chief of Staff, Executive Office of the Mayor

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no responses were received. I recommend that the Assistant Director Office of Contracting and Procurement recommend the use of the sole source procurement method for this proposed contract.

Date

Heather Reynolds
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Sheila D. Mobley

Assistant Director for Procurement