

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE EXTENSION OF  
CONTRACT**

**CONTRACT NO:** CW59472  
**CAPTION:** Segway Maintenance  
**PROPOSED CONTRACTOR:** Capital Segway  
**PROGRAM AGENCY:** Metropolitan Police Department

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.2(b)

**2. MINIMUM NEED:**

The DC Metropolitan Police Department (MPD) has a need for a licensed and certified contractor to provide Segway maintenance for MPDs fleet of Segway's.

**3. ESTIMATED REASONABLE PRICE:** Not to Exceed \$100,000.00

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

**A.** Capital Segway is a factory authorized service center for all Segway products, they have factory trained level one and level two technicians.

**B.** No market research was done because Capital Segway LLC is the only authorized service center in the greater Washington DC Metropolitan area that can provide the necessary warranties required for Segway's.

**C.** After research of NIGP codes and word search resulted in no category for Segway purchase or Segway Maintenance was found.

**D.** As such, award is recommended to be made to Capital Segway LLC.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Peter Newsham  
Chief of Police

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Courtney B. Lattimore  
Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
George A. Schutter III  
Chief Procurement Officer