**DETERMINATION AND FINDINGS**
**FOR A**
**SOLE SOURCE EXTENSION OF**
**CONTRACT**

**REQUISITION No.:** RQ840225
**CAPTION:** Inventory Maintenance for Emergency Supplies and Equipment
**PROPOSED CONTRACTOR:** Diogenec Group, LLP
**PROGRAM AGENCY:** Department of Health

1. **AUTHORIZATION:** D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.6(b)

2. **MINIMUM NEED:**

   The District of Columbia Department of Health has a requirement for Diogenec Group, LLP to continue to provide inventory maintenance support services at its V Street warehouse, where it houses a multitude of sensitive and non-sensitive materials; many of which are health and medically related.

3. **ESTIMATED REASONABLE PRICE:**

   The independent government estimate to have Diogenec Group, LLP provide the required maintenance support services is $180,000.00 for the Period of Performance from August 1, 2014 through January 30, 2015. The estimated reasonable price is fifty percent of the amount of last year's expenditures on the existing contract.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

   The Department of Health warehouse located on V Street houses masses of items which include, but are not limited to: various medications; medical licensure files; sensitive documents and forms; syringes; IV solutions; oxygen; AEDs, furniture; technology and general office equipment. This warehouse is the District's main source of supply for emergency preparedness paraphernalia.

   It is recommended approval of a sole source procurement be granted to ensure the continuation of the much needed inventory services and support to the District's need for storage of healthcare and medical related supplies.

   No market research has been conducted against this request due to the fact that this is an extension utilizing the existing contract pricing which was competitively solicited by the Department of Health.

## 5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

7/21/2014
Date

Joxel Garcia, MD, MBA
Director
Department of Health

## 6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

7/21/2014
Date

Frederick A. Dorsey
Contracting Officer
Department of Health

## DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 See (a)(b)(c) and DCMR 1700. Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer