

**DETERMINATION AND FINDINGS**  
**FOR**  
**SOLE SOURCE PROCUREMENT**

**AGENCY:** Office of the Chief Medical Examiner  
**REQUISITION NO.:** RQ747394  
**CONTRACTOR:** College of American Pathologist  
**CAPTION:** Laboratory Proficiency Testing

**1. AUTHORIZATION:**

D.C. Code § 2-354.04 and 27 DCMR § 1701

**2. MINIMUM NEED:**

The Office of the Chief Medical Examiner (OCME) is seeking the continued services of the Contractor to provide proficiency review and credibility of its laboratories to maintain accreditation.

The period of performance shall be from date of award for a twelve-month base year and four, one-year option periods.

**3. ESTIMATED FAIR AND REASONABLE COST:**

The estimated price is fair and reasonable \$5,500.00 based on the price list.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

OCME is required by DC Code Title 5, Chapter14, Section 5-1401 to report on deaths that occur within the District. The cause and manner of death reported by OCME are based on the results of investigation, autopsy, and toxicology processes performed in OCEM laboratories.

OCME laboratories must be accredited by the American Board of Forensic Toxicology to meet District performance measures and to give credibility to its forensic results. The American Board of Forensic Toxicology requires laboratories to regularly evaluate their performance and accuracy of the patient results they provide through peer comparisons provided by the College of American Pathologist.

Failure to receive the services jeopardizes OCME's accreditation and the District's ability to provide an essential function.

5. **CERTIFICATION BY THE AGENCY HEAD:**

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

\_\_\_\_\_  
Dr. Pierre-Louis  
Chief Medical Examiner

\_\_\_\_\_  
Date

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was posted on the OCP website and no valid responses were received regarding the posting. I recommend that the Commodity Manager approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Drakus Wiggins  
Contracting Officer  
Office of Contracting and Procurement

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Date