

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

AGENCY: Department of Health Care Finance
CAPTION: Health Insurance Exchange Planning
REQUISITION NO.: RQ
CONTRACTOR: Mercer Human Resources Consulting

FINDINGS

1. AUTHORIZATION

D.C. Official Code 2-354.04, 27 DCMR 1702.2

2. MINIMUM NEED:

The Department of Health Care Finance has an immediate need for continued work relating to the development of the District's Health Insurance Exchange (Exchange). The Contractor shall at a minimum develop the following in support of the planning of the District's Exchange; (a) Exchange Project Management Plan; (b) Stakeholder Engagement Plan; (c) Exchange Strategic Plan; (d) Exchange Operational Plan; and (e) Basic Health Plan Analysis. The continuation of this analysis must be completed by February 29, 2012 in accordance with grant requirements set to expire in February. .

This contract period will be from date of award through February 29, 2012.

3. ESTIMATED REASONABLE PRICE

The estimated reasonable cost is not to exceed \$180,000.00. The estimated cost is derived from the established rates in GSA Contract No. GS-10F-0262L. The hourly rate is determined as reasonable based on historical data.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

Mercer Human Resources Consulting (Mercer) has been determined to provide the necessary qualifications of personnel and experience to aide in the development of the Districts Health Insurance Exchange. Mercer has provided services under a previous Task Order related to the development of District's Health Insurance Exchange. The contractor provided; (1) Exchange Project Management Plan; (2) Stakeholder Engagement Plan; (3) Exchange Strategic Plan; and (4) Exchange Operational Plan. Because of learning curve and prior knowledge of Mercer's ability to examine the feasibility and related analyses for the Basic Health Plan (BHP) is in the best interest of the District.

5. CERTIFICATION BY AUTHORIZED AGENCY HEAD:

I hereby certify to the best of my knowledge that the above findings are true, correct and complete.

Date

Wayne Turnage
Director of Health Care Finance

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was posted on the OCP website and no valid responses were received regarding the posting. I recommend that the Assistant Director of Procurement approve the use of the sole source procurement method for this proposed contract.

Date

Drakus Wiggins
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 404 of the District of Columbia Procurement Practices Reform Act (PPRA), D.C. Law 18-371; D.C. Official Code § 2-354.04. Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Courtney Lattimore
Commodity Manager
Office of Contracting and Procurement