

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

Contract No.:  
Caption: Electronic Vehicle Inspection Report Package  
Proposed Contractor: Zonar Systems, Inc  
Program Agency: The Department of Public Works, Fleet Management  
Administration (DPW-FMA)

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1702

**2. MINIMUM NEED:**

The Government of the District of Columbia, Office of Contracting and Procurement, on behalf of the Department of Public Works (DPW), is seeking a Contractor to furnish a vehicle inspection system to provide electronic pre-and post inspection and Global Positioning System (GPS) tracking for the District's automotive fleet. The electronic, vehicle inspection system must comply with all DOT-mandated pre- and post-trip vehicle inspection regulations, as well as OSHA and MSHA equipment inspection requirements.

**3. ESTIMATED REASONABLE PRICE:**

\$41,000.00

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

Based on the market research conducted by the program, a vehicle inspection system providing electronic, real-time, pre-and post inspection and tracking is preferred over a manual, paper-based system. The vehicle inspection system will electronically capture, transmit and record inspection, compliance and fleet maintenance data. This electronic process eliminates the errors, inefficiencies and risks inherent in the current paper-based process.

Currently, Zonar Systems, Inc. has a patent on the Electronic Vehicle Inspection Report (s) (EVIR) Systems under U.S. Patent 6,671,646,6,804,626 and 7,117,121 (Systems and Process to Ensure the Performance of Mandated Safety Inspections). Additionally, Zonar Systems, Inc., has approval from the Federal Motor Carrier Safety Administration for use of this patented electronic inspection system of motor vehicles that require pre-and post-trip safety inspections in accordance with Title 49, CFR, Parts § 396.11, § 396.13 and § 396.15.

Zonar Systems, Inc. maintains strict control over the distribution of the EVIR product.

The Zonar Electronic Vehicle Inspection Report (EVIR), V2J (GPS, J3 diagnostics, and GSM messaging), and the web enabled Ground Traffic Control will simplify the mandated pre-and post-trip vehicle safety inspections process.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
William O. Howland, Director  
Department of Public Works

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because \_\_\_\_\_]. I recommend that the Assistant Director of Procurement approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Priscilla Mack  
Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Courtney Lattimore  
Commodity Manager