

**CLASS DETERMINATION AND FINDINGS**  
**FOR A**  
**SINGLE AVAILABLE SOURCE PROCUREMENT**

**Program Agency:** Department of Health  
CHA (Chronic Disease/BCC)

**Requisition No.:** RQ746846; RQ746765; RQ746771;  
RQ746802 and RQ746755

**Proposed Contractor:** Washington Cancer Institute (Washington Hospital Center), Capital Breast Care Center (The Pres. and Director of Georgetown), Howard University Hospital, Planned Parenthood of Metropolitan Washington and Providence Hospital

**Caption:** Medical Services to Women on behalf of Project WISH Women into Staying Healthy

**FINDINGS**

**1. Authorization**

DC Official Code § 2-303.05 (a) (1); and 27DCMR, Section 1702.2.

**2. Minimum Need:**

The District of Columbia, Department of Health (DOH), Community Health Administration (CHA), Bureau of Cancer and Chronic Disease (BCCD), Breast and Cervical Cancer Early Detection Program (BCCEDP), also known as Project WISH, has a need for a number of medical organizations to provide various types of comprehensive services to all women in the Washington Metropolitan Area who are enrolled in Project WISH.

Period of Performance: October 1, 2011 through September 30, 2012.

**3. Estimated Reasonable Price:**

The estimated reasonable price is based on Medicare Fee Schedule. Please see attached fee schedule.

Washington Cancer Institute, (Washington Hospital Center)	\$15,000
Howard University Hospital	\$23,610
Providence Hospital	\$10,000
Capital Breast Care Center (The Pres. And Director of Georgetown)	\$23,610
Planned Parenthood	\$15,000
<b>GRAND TOTAL</b>	<b>\$87,220.00</b>

Note: Each purchase order award is less than \$25,000.00.

**4. Facts Which Justify A Single Available Source Procurement:**

- A. The Project WISH target population attends clinic at the above mentioned facilities. Their medical records are maintained at these locations. Given that medical records are not easily transferable and the clients feel quite at home with the above mentioned providers, Project WISH intends to keep using the services of the above mentioned providers for breast and cervical cancer screening services.
- B. The above mentioned providers are the few establishments who have agreed to accept our standard reimbursement rates for services provided under a special grant.
- C. The above mentioned health care facilities are major providers for Project WISH clients and are involved in educating women on breast and cervical cancer, and in the promotion of early screening and detection for both breast and cervical cancer.
- D. The above mentioned providers are health care establishments located in the District; they have provided breast and cervical cancer screenings, surgical consultations, diagnostic procedures, and treatment for Project WISH clients since its inception.

**5. Certification by Agency Director**

I hereby certify that the above findings are correct to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mohammed N. Akhter, MD, MPH  
Director, Department of Health

**6. Certification by Contracting Officer**

I have reviewed the above findings and certify that they are sufficient to justify the use of the single available source method of procurement under the cited authority. I recommend that the use of single available source method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Paula Isaacs Walker  
Agency Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 303 of the District of Columbia Procurement Practices Act of 1985 (D.C. Law 6-85; D.C. Code Official Code § 2-303-.03). Accordingly, I determine that the District is justified in using the single available source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Paula Isaacs Walker  
Agency Contracting Officer