

**DETERMINATIONS AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

AGENCY: Fire and Emergency Medical Services
CONTRACT NO.: RQ759653
CAPTION: Scantron Scanner Hardware and Maintenance
PROPOSED CONTRACTOR: Scantron Inc.

FINDINGS

1. AUTHORIZATION:

D.C. Official Code 2-303.05 (a) (1), 27 DCMR 1702.3

2. MINIMUM NEED:

Fire and Emergency Medical Services has a requirement to replace the Scantron Scanner Hardware and Maintenance, Software, Support Services and Training.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable cost of the contract is \$5,381.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. Scantron Corporation is the sole source manufacturer and provider of the iNSIGHT Optical Mark and Image scanner, as well as the OpScan scanners, the ScanMark ES scanners and related components available through Scantron's product line.
- B. Scantron is also the sole source for software such as ScanTools, ScanBook, and SurveyTracker.
- C. Scantron is the sole source provider of maintenance for both the hardware and software.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Kenneth B. Ellerbe
Fire and EMS Chief

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it not feasible or practical to invoke the competitive bedding process under Section 303 of the District of Columbia Procurement Act of 1985 (D.C. Law 6-85; D.C. Official Code 2-303.03). Accordingly, I determined that the District is justified in using the sole source method of procurement.

Date

Priscilla Mack
Contracting Officer