

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: RQ761531

CAPTION: Pre-apprenticeship Training

PROPOSED CONTRACTOR: Sheet Metal Union Local No. 100

PROGRAM AGENCY: Department of Employment Services

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The Department of Employment Services' Office of Apprenticeship Information and Training has a need to provide pre-apprenticeship services to qualify forty-five (45) District residents to meet apprenticeship requirements in the sheet metal trade. This training will consist of job readiness preparation, hands-on training and classroom instruction in the trade area.

3. ESTIMATED REASONABLE PRICE: \$15,636.96

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The Sheet Metal Worker's Local is the only union available source in the Washington, D.C. Metropolitan area to provide pre-apprenticeship training.

A market survey was conducted based on the continuity of services and that the proposed method of procurement is in the best interest of the District for the welfare of the customers to be served.

All completers of this training initiative, who meet apprenticeship requirements, will be hired by contractors, signatory to the Sheet Metal Union Local No. 100 Joint Apprenticeship Training Committee, provided work is available or receive unsubsidized employment in the related trade area.

The approval of this sole source procurement will enable the District to make a contribution towards empowering individuals with the training and skills that would enable them to reach and maintain a higher level maintain employment.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Lisa M. Mallory, Director
Department of Employment Services

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract and Sole Source D&F was posted on the OCP website and no valid responses were received regarding the posting. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Jerome Johnson
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer

