GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency

CONTRACTS AND PROCUREMENT ADMINISTRATION

DETERMINATION AND FINDINGS
for
SINGLE AVAILABLE SOURCE PROCUREMENT

Agency:	Child and Family Services Agency
Caption:	Therapeutic Group Home Services
Contractors:	National Center on Institutions and Alternative, Inc.
Contract No.:	DCRL-2012-C-0036

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04 and 27 DCMR §§ 1304 and 1702

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has the following minimum need:

(a) CFSA has an ongoing need for contractual services for the delivery of therapeutic group home care, on its behalf, for wards of the District aged 13 to 21 that cannot be served by traditional group home or independent living programs; in facilities licensed as a youth residential facility in its jurisdiction of operation in accordance with the licensure regulations set forth by District of Columbia Municipal Regulations, Title 29, Chapter 62 or 63, for the period of February 29, 2012 through February 28, 2013.

(b) The Provider listed above is currently providing therapeutic group home services to wards of CFSA, and have existing delivery systems in place to provide services. These systems were developed over many years with close coordination with CFSA's Placement Administration.

(c) The Agency has a need for therapeutic group home services to children and families in order to maintain compliance with the *LaShawn A. v. Gray* Implementation and Exit Plan December 2010 (I&EP) and to prevent a disruption of services throughout the District.

3. ESTIMATED FAIR AND REASONABLE COST:

The estimated reasonable cost for providing therapeutic group home services is $359,753.52.

4. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE PROCUREMENT:

CFSA is charged with protecting children and youth from abuse and neglect, by ensuring a safe, permanent placement for those removed from their homes that cannot effectively support them in meeting their goals by providing congregate care and supportive services in accordance with all existing federal and District of Columbia laws, rules, and regulations, including appropriate District licensure requirements, and consistent with policies, procedures and standards promulgated by the Child and Family Services Agency.

The proposed contractor is the only entities capable of meeting the District's minimum need during the proposed period of performance. Secondly, the proposed contractor is currently contracted with the District of Columbia, and, has the necessary experience in providing therapeutic group home services on behalf of CFSA to wards of the District in their specified wards of the District of Columbia and surrounding jurisdictions. Moving these residents out of their existing placement may result in disruption of care currently being provided and is not in the best interest of the youth.

Finally, the proposed contractor has demonstrated sufficient staffing and the financial soundness over the last few years which are necessary to provide said services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

_____
Date

_____
Tara Sigamoni
Agency Chief Contracting Officer

6. CONTRACTING OFFICER CERTIFICATION:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

_____
Date

_____
Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). I further find that the contractor listed above is the only available sources that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____
Date

_____
Tara Sigamoni
Agency Chief Contracting Officer