

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CAPTION: Surveillance Cameras
PROPOSED CONTRACTOR: ICI Systems, Inc.
PROGRAM AGENCY: Department of Public Works

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The Department of Public Works has a continued need for the use of additional CCTV surveillance cameras inside the Administration Offices and at the gates at DPW facility located at 1403 W Street, NE.

3. ESTIMATED REASONABLE PRICE:

\$57,788.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. DCKT-2011-C-0014 expired on October 3, 2011. ICI Systems, Inc. installed the cameras under the previous contract. DPW needs additional surveillance cameras inside the Administration Offices and at the gates at 1403 W Street, NE. The contractor is required to upgrade the cameras inside the main building; to identify license plates on both gates, also will archive the video surveillance data off site at the DPW headquarters. The archiving of the video surveillance data includes the architecting of the system to enable a failover solution in case the recording server goes down.
- B. Procuring another vendor to install additional surveillance cameras would interfere with the configuration and compatibility of the existing cameras. The additional cameras must communicate with the existing server which is also warranted by ICI Systems, Inc.
- C. The District requires the installation of the cameras within minimal time to prevent any disruption in services;
- D. Additionally, if the cameras are installed by two separate vendors, the District would have difficulty in receiving repair and maintenance services from two separate entities; therefore it is impractical to switch to a new contractor at this time.

- E. Taking into account the continuity of this critical service, it is in the best interest of the District to enter into a single available source contract for a period of two months

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

William O. Howland
Director, Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

James Roberts
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer

