

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CONTRACT NO: RQ878851**

**CAPTION: FARECARDS**

**PROPOSED CONTRACTOR: Washington Metropolitan Area Transit Authority (WMATA)**

**PROGRAM AGENCY: Child and Family Services Agency (CFSA)**

**FINDINGS**

**1. AUTHORIZATION:**

27 DCMR 1702, Section 1702.5; D.C. Official Code Section 2-303.05(a)(1)

**2. MINIMUM NEED:**

The Contractor shall provide fare cards for the wards of the District of Columbia, for subsidy and transportation needs primarily within the Washington Metropolitan Area Transit District (WMATD).

**3. ESTIMATED REASONABLE PRICE:**

**\$25,000.00**

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The Washington Metropolitan Area Transit Authority (WMATA) is the only vendor who provides public transit fare cards, passes, and tokens in the Washington Metropolitan Area.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Donald, Director  
Child and Family Services Agency

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that the above Contractor is exempt from competition. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Chief Procurement Officer