

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**PROGRAM AGENCY:** Metropolitan Police Department  
**CONTRACT NO:** RQ802241  
**CAPTION:** Text Tip Code Registration  
**PROPOSED CONTRACTOR:** Neustar

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The Metropolitan Police Department (MPD), as part of its continuing program to solicit crime tips from the public is required to pay the registration fee for a Short Message Service code. MPD uses the Short Message Service (SMS) code "50411" to receive tips in the form of text messages. The messages are sent from a citizen's phone and processed by an application-service provider who sends the content to MPD.

**3. ESTIMATED REASONABLE PRICE:**

The estimated reasonable cost is:

- Common Short Code Registration: \$12,000.00

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

This procurement is being made by the Metropolitan Police Department (MPD), as part of its continuing program to solicit crime tips from the public. MPD uses the Short Message Service (SMS) code "50411" to receive tips in the form of text messages. The messages are sent from a citizen's phone and processed by an application-service provider who sends the content to MPD. SMS codes, like phone numbers, are registered to individual users. In the United States, Neustar is licensed by the United States government to maintain the authoritative directory for U.S. Common Short Codes, to register and administer these codes and to ensure they are secured in the Common Short Codes Registry.

As Neustar is the authoritative directory for U.S. Common Short Codes, renewing the registration of the Short Code (50411) is the preferred solution in order to maintain this code for use in the MPD Tip program. Neustar does not allow monthly renewals. Neustar charges \$1,000.00 per month for registration. This solution is the most robust and efficient to support MPD requirements.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

3/19/13  
Date

for Cathy L. Lanier  
Cathy L. Lanier, Chief of Police  
Metropolitan Police Department

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Assistant Director, Office of Contracting and Procurement approve the use of the proposed sole source procurement method.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frederick Dorsey, Contracting Officer  
Office of Contracting & Procurement

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Angela Turner, Assistant Director  
Office of Contracting & Procurement