

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CAPTION: Meridian Software Subscription and Support
AGENCY: Department of General Services – Capital Construction
PROPOSED CONTRACTOR: Project Team Solutions, Inc.

FINDINGS

1. AUTHORIZATION:

27 DCMR Section 4718

2. MINIMUM NEED:

The Department of General Services has an immediate and on-going need to obtain Meridian software subscription and support services for the ProLog software to ensure the Department can access and obtain maximum benefit from the software.

The period of performance will be for one year from date of award.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The fair and reasonable price to provide the required managed hosting services is \$85,419.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

DGS currently maintains a hosting agreement with Project Team Solutions, Inc. for the Prolog databases and their related software being used by DGS in the management of capital constructions projects.

The Prolog software and support services are available only through Meridian Systems and Project Team Solutions, Inc. is the only Meridian Systems Value Added Reseller serving this region. Documentation from PSTI to support this fact is provided in Attachment 1.

PSTI is the only vendor that can satisfy DGS' minimum need to provide these critical program support services.

5. CERTIFICATION BY DGS CAPITAL CONSTRUCTION UNIT:

I hereby certify that the above findings are true, correct and complete.

Cassandra White
Capital Program Financial & Systems Manager

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that the District is justified in using the sole source method of procurement.

JW Lanum
Associate Director/Contracting Officer
Department of General Services