

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**CONTRACT NO: RQ913259**

**CAPTION: SauceLabs Professional Services Package**

**PROPOSED CONTRACTOR: Sauce Labs, Inc.**

**PROGRAM AGENCY: Child and Family Services Agency (CFSA)**

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304; 1702 and 1700

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Agency, Child Information Systems Administrator (CISA) has a need for the above contractor to provide SauceLabs Professional Services Package.

**3. ESTIMATED REASONABLE PRICE:**

**\$20,000.00**

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

CFSA currently has a subscription with Saucelabs, Inc. to provide cloud based services, to automate FACES functional Testing Framework. This subscription allows FACES Team to test critical screens for errors during system upgrades within FACES. CFSA currently has a need for professional support services to assist with complex script scenarios. The support services package would consist of eighty (80) hours of automated engineering assistance to support future upgrades in FACES. SauceLabs Cloud platform is provided only by the current contractor SauceLabs, Inc. Therefore the professional support package must be purchased from SauceLabs, Inc. It is in CFSA's best interest to contract with SauceLabs to assist with the professional support services for the subscription CFSA currently utilizes.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Raymond Davidson, Director  
Child and Family Services Agency

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that the above Contractor is exempt from competition. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Chief Procurement Officer