

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

Agency: Department on Disability Services
Requisition No.: RQ816301
Caption: Construction on RSA Resource Room
Contractor: 1125 15th Street, LLC

FINDINGS

1. Authorization:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1702

2. Minimum Need:

The Department on Disability Services (“DDS”) Rehabilitation Services Administration (RSA) has a need for construction services in several RSA occupied spaces at 1125 15th Street, NW, Washington, DC 20005. The work needs to be completed before September 30, 2013.

3. Estimated Fair and Reasonable Price:

The estimated fair and reasonable price is \$125,000.

4. Facts That Justify Use of a Sole Source:

- A. The owners have exclusive rights to do any and all work in the building as per the lease. The Proposed contractor is the owner of the space needing the work.
- B. The DDS Support Services Supervisor has coordinated the construction requirements with DGS. DGS is aware of this work and that the owners are required to perform the work under the lease terms. The scope of works has been established by RSA and attached with the quote provided by SC Herman, the property management agent. The purchase order will be the written agreement between the parties. DGS declined to process the procurement because the DDS/RSA is funding the project.

5. Certification of Findings

I hereby certify that the above findings and certify that they are true, correct and

Date

Andrew Reese
Deputy Director
Rehabilitation Services Administration

6. CERTIFICATION BY CONTRACTING OFFICER:

7.

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authorities, it is hereby determined that the exercise of the option is in the best interest of the District

Date

Marsha Robinson
Contracting Officer
Department on Disability Services

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the Department on Disability Services is justified in awarding a contract with 1125 15th Street, LLC for the services described above using the sole source method of procurement.

Date

Janice Parker Watson
Chief Contracting Officer
Department on Disability Services