

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

Agency: Department of Consumer and Regulatory Affairs (DCRA)
Requisition No.: RQ836750
Caption: Parking Accommodations for Agency-wide fleet
Contractor: Central Parking Systems

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. Minimum Need:

DCRA has an immediate need to continue parking accommodations for seventy five (75) vehicles, which include seventy (70) government-owned vehicles and five (5) contract vehicles in office space at the Waterfront Station located at 1100 4th Street SW, Washington, DC 20024. DCRA currently has 75 vehicles that require parking accommodations at this facility. Therefore, DCRA is requesting parking accommodations, which are not provided as part of the lease agreement in the current building lease at Waterfront Station, through Central Parking Systems.

DCRA will arrange for the following parking accommodations with Central Parking Systems:

1100 4th Street SW – Central Parking Systems (parking accommodations)

Seventeen (17) government-owned vehicles

1101 4th Street SW – Central Parking Systems (parking accommodations)

Fifty three (53) government-owned vehicles; and Five (5) contract vehicles

3. Estimated Reasonable Cost:

The estimated fair and reasonable price of the contract for the period from date of award through September 30,2014 not to exceed \$175,000.00.

4. Facts That Justify Sole Source:

DCRA has provided justification for sole source procurement.

Central Parking Systems is the current parking vendor at the Waterfront Station location. The parking accommodations will not hinder the agency's current business operations in reference to responding to city service requests.

Central Parking Systems will provide the agency 24/7 monthly access in the Waterfront Station to accommodate emergency requests, to include weekends and holidays.

Central Parking Systems can accommodate DCRA's entire agency fleet needs. DCRA will benefit immediately from this parking accommodation and service.

No market survey was conducted for this procurement due to the nature of the service being procured. Parking spaces for government employees and automobiles must exist in close proximity to District offices. In this case, it is evident that the District can only purchase parking spaces from Central Parking System, because Central Parking Systems own all the parking spaces near relevant District offices.”

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Nicholas Majett Director

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer

