

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

<b>REQUISITION NO:</b> RQ807337
<b>CAPTION:</b> Inventory Management System
<b>PROPOSED CONTRACTOR:</b> Upp Technology, Inc.
<b>PROGRAM AGENCY:</b> Department of Health (DOH)
<b>AUTHORIZATION:</b> D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, & 1701

**1. MINIMUM NEED:**

The Government of the District of Columbia, Department of Health, Health Emergency Preparedness and Response Administration (HEPRA) (collectively, the Government) is seeking an Inventory Management System to support local operational response capabilities in the receipt, staging and storage (RSS) of emergency medical supplies and equipment from the CDC's Strategic National Stockpile (SNS), and allocate and distribute such medical countermeasures to Points of Dispensing (PODs) throughout the District

**2. ESTIMATED REASONABLE PRICE:**

The estimated reasonable cost is \$140,000.00.

**3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

Upp Technology, Inc. is the only known company to provide a proprietary Warehouse Management System combined with Emergency Management functionality with the ability to allocate equipment and pharmaceuticals based on an emergency management scenario (chemical, biological, radiation, natural disaster). This is an absolute necessity during an emergency, as the DC population would be at risk without the lifesaving inventory contained in the Pharmacy and HEPRA warehouse.

HEPRA has previously invested in Upp Technology's equipment (e.g. barcode printers, handheld, network equipment) for use at pharmaceutical dispensing sites. The requirement is to continue use of Upp's Information Request Management System (IRMS), to purchase upgraded equipment, and integrate all the technology across various DOH inventory systems to ensure compatibility and continuity.

The Department of Health Pharmacy Bureau currently uses an earlier version of the Upp Technology's IRMS system for daily management of the medication inventory. The HEPRA would like their system and the Pharmacy Bureau's systems to be compatible with one another, allowing for better accuracy and management of District health and medical resources. It is critical for inventory systems to interface with each other. HEPRA's current system is the Upp Technology inventory management system. Only Upp can ensure that the existing system and the upgraded system can communicate with one another. During an emergency, there can be no failures because lives could be lost.

Market survey was not conducted because the requirement is to utilize existing Upp technology, and to have it interface with new technology, for an overall cost-savings. The intent is to capitalize on use of the same system the pharmacy currently uses in order to create a standardized system in the District.

**4. CERTIFICATION BY AGENCY HEAD**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Saul Levin  
Interim Agency Director  
Department of Health

**5. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Priscilla Mack  
Contracting Officer  
Office of Contracting and Procurement

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sheila Mobley  
Assistant Director  
Office of Contracting and Procurement

