

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT**

USER AGENCY: Child and Family Services Agency
CONTRACT NO: RQ751015-V2
CAPTION: Voice Line and Circuit Services
PROPOSED CONTRACTOR: Verizon
1095 Avenue of the Americas
New York, NY 10038

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The Child and Family Services Agency (CFSA) has a need to acquire the services of a contractor to provide Voice Line and Circuit Services.

3. ESTIMATED REASONABLE PRICE:

\$12,500.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

- a) CFSA provides important services to promote the safety and well-being of children and families. The agency coordinates public and private partnerships to preserve families through foster care, adoption, and child welfare services, and to protect children against abuse or neglect
- b) Verizon has been providing the voice line service for the Adoption Hotline, as well as the main line used by CFSA. Selection of another provider at this time would involve a possible disruption of services, which is not advisable.
- c) Therefore, it is in the best interest of CFSA to procure the services, via sole source, from Verizon, the only vendor that possesses the cost effective capability deemed essential to meet CFSA's important services to promote the safety and well-being of children and families and to protect children against abuse or neglect in the District.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

Date

Director
Brenda Donald

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

Date

Tara Sigamoni
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Procurement Officer