

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF BEHAVIORAL HEALTH
CONTRACTS AND PROCUREMENT SERVICES**

**DETERMINATION AND FINDINGS FOR AWARD OF CONTRACTS ON
SOLE SOURCE BASIS**

Contractor: Public Consulting Group

Contract Number: RM-17-SS-019-BY0-TYM

Term of Contract: Date of Award for One Year

Services: Technical Assistance for Comprehensive Financial Reporting and Internal Auditing Services

Amount: \$ 48,500.00

AUTHORIZATION

D.C. Code Section 2-303.05 and 27 DCMR, Chapter 17, Section 1702.

1. MINIMUM NEED:

The District of Columbia, Department of Behavioral Health, Saint Elizabeths Hospital (SEH), has a need for a professional consulting group to provide Comprehensive Financial Reporting, Billing Technical Assistance and Internal Audits with reviews. SEH operates as an adult inpatient facility providing an extensive array of mental health services for the severely and persistently mentally ill and/or dually diagnosed patients in both civil and forensic settings. SEH has an immediate need to procure these services in order to meet the requirements established by the United States Department of Health and Human Services. In order to meet this immediate need, SEH has a need to award a Contract to a professional consulting group to accomplish this goal.

2. FAIR AND REASONABLE PRICE

The Estimated Price of \$48,500.00 is found to be fair and reasonable based upon the fact that the cost of these services has not increased from prior years.

3. FACTS SUPPORTING SOURCE SELECTION

Saint Elizabeths Hospital previously operated under a Corporate Integrity Agreement (CIA) with the United States Department of Health and Human Services. The CIA requires the Hospital to continue to meet certain benchmarks with regards to Billing Operations. These requirements include following all Centers for Medicare and Medicaid Services (CMS) policies including the timely and accurate filing of Cost Reports. In an effort to meet the requirements, the Hospital procured Billing Operations services from a consulting vendor, Public Consulting Group, since 2008. The vendor is one of a small group of consulting groups with experience providing such assistance to acute care and psychiatric hospitals and the vendor was the successful vendor in a Competitive solicitation which expired in November 2010 and was the only such vendor available to provide these services Hospital-wide. To continue meeting the requirements laid out in the CIA the Hospital must continue these services. Utilizing the current vendor would ensure consistency and continuity, minimize cost to the District of Columbia and continue the progress made over the past years. To utilize another vendor at this time would jeopardize the Hospital's ability to meet the time sensitive elements of the agreement.

Public Consulting Group's credentials make it the Best Value for the District. Specifically, the vendor is familiar with the District's Behavioral Health System, its financial records, budgeting system, and has

significant experience in Acute Care and Psychiatric Hospital Financial activities, while being available immediately to continue working with the Hospital.

CERTIFICATION OF DETERMINATION AND FINDINGS

4. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Tanya A. Royster, MD
Director, DC Department of Behavioral Health

Date

5. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Tonya Mills
Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

George G. Lewis, CPPO
Chief Contracting Officer

Date