

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

AGENCY: Department of Motor Vehicles (DMV)

CONTRACT NO.: POKV-2006-C-0064

CONTRACTOR: Xerox State and Local Solutions, Inc.

CAPTION: Ticket Processing Contract Extension

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.6(b)

2. MINIMUM NEED:

The District of Columbia, on behalf of the Department of Motor Vehicles has a need to continue services awarded under the Ticket Processing contract for the period from January 3, 2014 through January 2, 2015. These services are currently provided under contract number POKV-2006-C-0064.

3. ESTIMATED REASONABLE PRICE:

The estimated price of the contract is \$10,428,046.55 .

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The current contract for ticket processing services was previously extended for a one-year period through January 2, 2014. This contract supports the issuance and adjudication of parking infractions, civil moving infractions, and infractions recorded from the automated traffic enforcement system administered by the Metropolitan Police Department. In total, over 20 public safety entities in the District are supported by the system and its associated services. Total revenue generated by all of these entities in FY12 was over \$178 million.

This additional sole source contract extension is needed to ensure continuation of the services provided by the Contractor following the current contract extension period pending the award and implementation of a new contract for a Ticket and Adjudication Services System (TASS). The new contract will incorporate a new business model for ticket processing, one that provides for a system run internally over the DC network and with locally resident database and system logic. The contract will also incorporate

substantial technological innovation and will support the needs of multiple agencies with data sharing and system linkages. A preceding solicitation resulted in no bids and as a result some specification changes have been made and an outreach conducted to raise interest in the contract opportunity. A Request for Proposals will be issued for the new contract prior to the expiration of the current contract. It is estimated that the total time required to implement the new system, once a contract is awarded, will be one year.

Continuation of services with the current Contractor during this period is requested because:

- (1) The Contractor has provided similar services to the District continuously since 1985;
- (2) The ticket processing program is operating effectively;
- (3) It is not feasible to seek other sources to implement and perform the contracted services prior to the expiration date;
- (4) Many of the contracted program applications have been developed or modified specifically for the District and would be complex and time-consuming to replace; and
- (5) The services provided under this contract are essential to traffic and parking enforcement and the revenue generation of over \$178 million annually. Failure to continue the services would result in the inability to enforce on-street infractions and to collect substantial revenue.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Lucinda Babers
Director
Department of Motor Vehicles

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Derrick White
Manager, Information Technology
Commodity Group
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR sec. 2005.6(b)). Accordingly, I determine that the District is justified in using the sole source method of procurement. The justification to use sole source is in the best interest of the District.

Date

James D. Staton, Jr.
Chief Procurement Officer
Office of Contracting and Procurement