

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: Requisition Number RQ756432

CAPTION: Electronic Testing Services

PROPOSED CONTRACTOR: PSI/Lasergrade

PROGRAM AGENCY: Department of Consumer and Regulatory Affairs

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The Department of Consumer and Regulatory Affairs (DCRA) has a need for a contractor to provide Electronic Testing Services for the National Barber and Cosmetology Examinations.

3. ESTIMATED REASONABLE PRICE:

\$17,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

This is a request to retain PSI/Lasergrade as sole source procurement for providing the District of Columbia National Barber and Cosmetology Examinations, which are the exclusive property of the National-Interstate Council of State Boards of Cosmetology (NIC). PSI/Lasergrade is the exclusive NIC examination provider with full responsibility for the administration and security of these National examinations.

The mission of DCRA is to protect the health, safety, economic interests and quality of life of residents, businesses and visitors in the District of Columbia by ensuring code compliance and regulating business. The mission of NIC is to offer a standardized, valid, and legally defensible National Examination Program based on the highest standards and requirements for entrance into the professions of barbering and cosmetology and their related fields. To accomplish these goals, the PSI/Lasergrade contract provides services and guidance to the DC Board of Barber and Cosmetology in performing its functions in regulating Barber and Cosmetology licenses.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

1/27/12
Date

Thomas W. Negeth
Director, Department of Consumer
And Regulatory Affairs

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer