

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

CONTRACT NO.: RQ872563

CAPTION: Interstate Bus Transportation-Travelers Aid

PROPOSED CONTRACTOR: Travelers Aid Intentional Inc.

PROGRAM AGENCY: Department of Human Services, Economic Security Administration,
Office of Administrative Support

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Department of Human Services (DHS) is seeking a vendor to provide services to indigent individuals and families to return to their home communities.

3. ESTIMATED REASONABLE PRICE:

\$30,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

Having helped stranded travelers in Washington since 1913, Travelers Aid is one of the oldest social services agencies in the city. It is an affiliate of Travelers Aid International and has an established connection nationwide for assessing the needs of and identifying help for travelers-in-need from all across the country. Travelers Aid is specifically geared to helping individuals and families travel back home or to other communities they can obtain the help they need.

Travelers Aid has an established relationship with Greyhound which discounts tickets for its clients by 25 percent, a savings that be passed on to the District of Columbia under this purchase order. Travelers Aid staff and volunteers are on site at Union Station and at the major airports to assist stranded travelers. The Union Station location is only seven blocks from the Income Maintenance Administration's 645 H Street, NW, Decentralized Service Center.

Failure to approve this vendor will prevent the District from providing these case management services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are correct and complete to the best of my knowledge.

Date

Georgette Johnson
Contract Specialist

DETERMINATION

Based on the certified findings and authority cited above, pursuant to 27DCMR §2008, it is hereby determined that the exercise of the option is in the best interest of the District.

Date

Contracting Officer
Sanaz Etminan