

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**PROGRAM AGENCY:** Metropolitan Police Department  
**CONTRACT NO:** RQ801428  
**CAPTION:** Human Trafficking Grant Evaluation  
**PROPOSED CONTRACTOR:** Business Promotion Consultants, Inc.

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The Metropolitan Police Department (MPD) of the District of Columbia needs the contractor to complete the final phase of the Summative (outcomes, impact) Evaluation of the Bureau of Justice Assistance, United States Department of Justice, “FY 2012 Law Enforcement and Service Providers Multidisciplinary Anti-Trafficking Task Forces” grant award. The period of period performance for this multi-year award is: 10/01/2011 – 09/30/2013. This grant award established the Washington, DC Task Force on Trafficking in Persons (the “DC Task Force”) to increase identification, intervention, and assistance for victims of human trafficking through encouraging proactive law enforcement activities and facilitating greater collaboration between governmental and nongovernmental agencies.

**3. ESTIMATED REASONABLE PRICE:**

The estimated reasonable cost is \$18,750.00.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The Bureau of Justice Assistance, United States Department of Justice, “FY 2012 Law Enforcement and Service Providers Multidisciplinary Anti-Trafficking Task Forces” is a multi-year grant award with a period of performance of: 10/01/2011 – 09/30/2013. The grant requires a single evaluation to cover the entire life cycle of the award. Business Promotion Consultants, Inc., was selected as the grant evaluation team through a competitive open market small purchase procurement during the previous fiscal year (PO317460) for \$25,000. Business Promotion Consultants, Inc., completed the initial phase of the summative evaluation’s work plan and the Purchase Order ended at the close of Fiscal Year 2012. This sole source justification represents the work required by the contractor to complete the final phase of the Summative (outcomes, impact) Evaluation required to meet the terms and conditions of the grant agreement.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

3/14/13  
Date

[Signature]  
Cathy L. Lanier, Chief of Police  
Metropolitan Police Department

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Assistant Director, Office of Contracting and Procurement approve the use of the proposed sole source procurement method.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frederick Dorsey, Contracting Officer  
Office of Contracting & Procurement

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Angela Turner, Assistant Director  
Office of Contracting & Procurement