

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: RQ911017

CAPTION: PREPAYMENT GIANT FOOD CARDS

PROPOSED CONTRACTOR: Giant Food

PROGRAM AGENCY: Child and Family Services Agency (CFSA)

FINDINGS

1. AUTHORIZATION:

27 DCMR 1702, Section 1702.5; D.C. Official Code Section 2-303.05(a)(1)

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency is seeking a Contractor to provide prepayment *Giant Food* cards for emergency food for CFSA youths.

3. ESTIMATED REASONABLE PRICE:

\$25,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

On an ongoing basis, The District's Child and Family Services Agency (CFSA), receives requests to provide varied quantities of specific types of stored value cards (Target, Safeway, Sears, etc.) CFSA currently acquires cards by ordering in advance, providing a check for the order and either having the cards shipped or agency personnel pick the cards up directly from an outlet. Demand by CFSA for stored valued cards is growing to replace checks and provide greater control over how funds are used by program clients.

The Child and Family Services Agency, as part of the ongoing *LaShawn A v. Bowser* federal litigation, is required to provide services that will enable CFSA youth to successfully transition out of the child welfare system.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Raymond Davidson, Director
Child and Family Services Agency

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that the above Contractor is exempt from competition. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Tara Sigamoni
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Chief Procurement Officer