

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT EXTENSION**

Program Agency: Department of Health (DOH)
Contract No: CW27784
Caption: Medical Reserve Corps
Proposed Contractor: George Washington University Medical Faculty Associates

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701, and 2005.6(b)

2. MINIMUM NEED:

The Office of Contracting and Procurement (The District) on behalf of the Department of Health (DOH) Health Emergency Preparedness Response Administration (HEPRA) has a need for a Contractor to continue to provide recruitment and training for up to one hundred (100) Medical Reserve Corps (MRC) volunteers. As DOH's emergency preparedness Administration, HEPRA seeks to ensure that DOH and the District is prepared to respond to public health and healthcare emergencies to protect the public health and safety of the residents, workers and visitors in the District. The public health and healthcare emergencies can include bio-terrorism attacks, natural disasters or accidents that can result in a large number of casualties or fatalities.

To achieve this goal, HEPRA develops, implements and exercises emergency preparedness plans, emergency response training, coordinate public health and medical response from appropriate District, regional, federal and private agencies during emergencies. The MRC, in the District is an organization comprised of medical and non-medical volunteers and staff who support the District during public health and healthcare bio events and natural disasters.

The purpose of this effort is to maintain a cadre of trained Medical Reserve Corps volunteers to respond and support the District during emergencies and events when requested by Public Health and Medical Services (ESF#8). The supporting activities can include patient tracking and medical aid stations. George Washington University has been providing these required services, and has the maximum number of volunteers recruited and trained under Contract No. CW2778. George Washington University is the only firm available immediately with the required number of volunteers to continue undisrupted Emergency Medical Response Preparedness level (EMR).

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable cost is \$108,750.00 for the period of performance from June 1, 2015 through May 30, 2016. This cost is based upon the agency's approval of the previous year as an estimated reasonable price The Contractor has agreed to provide the services to include

recruitment and training for a minimum of one hundred (100) Medical Reserve Corps (MRC) at the current rates listed in the latest pricing arrangements for the existing contract.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

To prepare for response roles, the MRC provide the volunteers with opportunities for trainings, drills and exercises related to planned District ESF#8 functions, including mass prophylaxis and mass vaccinations, community health education, medical aid stations, patient triage and treatment. The Federal Grant which provides funding for these drills is valid through May 30, 2016.

The MRC consists of physicians, nurses, physician’s assistants, mental health providers, other allied health providers, as well as non-clinical members who support the District in operational, logistical, and administrative tasks. The MRC volunteers provide support before, during and in the recovery phases of public health and healthcare bio events and natural disasters. The District has a very limited pool of Contractors available to provide these unique services, and GWU is the only Contractor available to continue providing this level of expertise.

GWU has been performing satisfactorily since 2011 and under the contract above since 2014. The Contractor agreed to provide these services which include recruitment and training for a minimum of one hundred (100) Medical Reserve Corps (MRC) at the current rates listed in the latest pricing arrangements for the existing contract.

Various agencies within the District of Columbia Government utilize the MRC volunteers and also need uninterrupted recruitment and continued training of critical and vital medical team. Prior to the completion of this proposed sole source extension, a brand new Federal Grant with requirements will be awarded, thereby allowing the District to develop a new scope of work to be advertised competitively.

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Date

Dr. LaQuandra Nesbitt, MD, MPH
Agency Director
Department of Health

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Interim Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Allison Robertson, MBA, CFCM
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Nancy Hapeman
Interim Chief Procurement Officer