

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: CW17745
CAPTION: Fuel Management System Upgrade
PROPOSED CONTRACTOR: E.J. Ward, Inc.
PROGRAM AGENCY: Department of Public Works,
Fleet Management Administration

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Department of Public Works, Fleet management Administration (FMA) has a need to upgrade its current fuel management system in order to improve reporting and monitoring capabilities.

3. ESTIMATED REASONABLE PRICE:

\$259,820.00

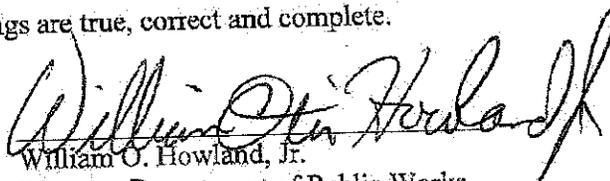
4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. The upgraded management system must be compatible with the existing equipment in the vehicles. The District current utilizes E.J. Ward, Inc. equipment in its fleet. Based on a cost analysis conducted by the program agency, using another vendor other than E.J. Ward, Inc. for the upgrade is cost prohibitive.
- B. E.J. Ward's fuel management system is the only system compatible with the E.J. Ward equipment and terminals. See attached letter from the program manager.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

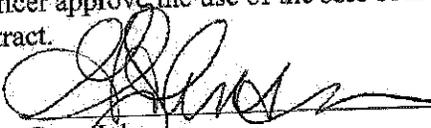
10-2-2012
Date


William O. Howland, Jr.
Director, Department of Public Works

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that the response received was rejected because it was cost prohibitive. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

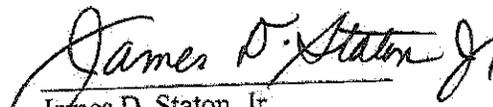
10/2/12
Date


Gena Johnson
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

10/3/12
Date


James D. Staton, Jr.
Chief Procurement Officer