

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

Agency: DC Office of the Chief Technology Officer (OCTO)
Contract No.: DCTO-2008-C-0135
Caption: IT Staff Augmentation Services (ITSA)
Contractor: Optimal Solutions and Technologies, Inc. (OST)

FINDINGS

1. Authority

D.C. Code Section 2-354.04 and 27 Section DCMR 1304 and 1700

2. Minimum Need

The Office of the Chief Technology Officer (the District) has a need to modify the existing contract with OST in order to include the transition period for the existing contract.

3. Estimated Fair and Reasonable Price

The estimated fair and reasonable price to provide the additional required services is Not To Exceed (NTE) \$20,000,000.00.

The period of performance is August 19, 2013 through January 18, 2014.

4. Facts That Justify a Sole Source Extension:

- a. In April 28, 2008 OCP issued Solicitation DCTO-2008-R-0135 for the IT Staff Augmentation (ITSA) services. A total of seven (7) offers were received.
- b. After evaluation and review, the contract was awarded to OST, Inc.
- c. OST is the incumbent contractor and has satisfactorily provided the required services.
- d. The current contract, ITSA, does not include an adequate transition period. Contracting Officer intent to modify and extend the current contract to add an up to five months transition period.

Based on the above facts, OST, Inc is the only company that can provide the services required under the contract.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Rob Mancini
Chief Technology Officer

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Derrick White
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer