

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

CONTRACT NO.: DCRL-2015-R-0042
CAPTION: Training Services
PROPOSED CONTRACTOR: University of Iowa - NRC

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1700, 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has a need for a contractor to provide Quality Home Visitation, Assessment for Safety and Documentation Curriculum.

3. ESTIMATED REASONABLE PRICE:

\$34,000

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- (a) The Child and Family Services Agency, as part of the ongoing *LaShawn A v. Gray* federal litigation, is required to provide services that will enable CFSA youth to successfully transition out of the child welfare system;
- (b) University of Iowa (UIOWA) National Resource Center for Family developed the initial curriculum in partnership with CFSA to improve the quality of care practice and documentation by CFSA social workers. Testing is currently in process and this contract is necessary to finalize the curriculum, train the appropriate CFSA staff and to provide the consultation necessary to ensure it is integrated in CWTA pre-service curriculum and that designated staff is certified as trainers by the National Resource Center for Family Practices
- (c) As the owner and proprietor of the Quality Home Visitation, Assessment for Safety and

Documentation Curriculum the National Resource Center for Family Practice, University of Iowa is unique in its ability to finalize the training after the current testing period, including the completion of revision due to feedback from those involved in the testing process.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Brenda Donald
Director

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer