DETERMINATION AND FINDINGS
FOR
SINGLE AVAILABLE SOURCE

USER AGENCY:	Child and Family Services Agency (CFSA)
CONTRACT NO:	DCRL-2014-C-0065
CAPTION:	Unaccompanied Refugee Minors Program
PROPOSED CONTRACTOR:	Lutheran Social Services of the National Capital Area 7401 Leesburg Pike Falls Church, VA 22043

FINDINGS

1. AUTHORIZATION:

27 DCMR 1702, Section 1702.5; D.C. Official Code Section 2-303.05(a)(1)

2. MINIMUM NEED:

The Contractor shall provide residential foster care and social services to unaccompanied refugee, asylee, human trafficking and special immigrant juvenile (SIJ) youth who fall under the category of unaccompanied refugee minors (URM) and are placed in the custody of the District of Columbia. The Contractor shall provide these services for up to 30 unaccompanied refugee minor youths. Contractor must have experience working with the U.S. Office of Refugee Resettlement (ORR).

3. ESTIMATED REASONABLE COSTS:

$900,000.00

4. FACT WHICH JUSTIFY SOLE SOURCE PROCUREMENT

The District of Columbia Child and Family Services Agency ("CFSA") intends to enter into an MOU with the District of Columbia's Department of Human Services ("DHS") for participation in the refugee minors program. CFSA and DHS have been working in partnership to create a viable system for wraparound services that will be able to meet the unique needs of children and families served by the refugee minors within the child welfare system and work collaboratively with DHS, and other providers to meet the needs of these youths.

Therefore, it is in the best interest of the District to procure, via sole source, the proposed services from Lutheran Social Services of the National Capital Area (LSS) since LSS currently providing these services. The Child and Family Services Agency proposes awarding a sole source contract to the above-referenced vendor while preparing the solicitation for competition.

Additionally, the Contractor referenced above is the only vendor who can meet the District's minimum need without disruption at this time. Second, this provider can ensure the unaccompanied refugee minor youths identified and referred by the United States Citizenship and Immigration Services (USCIS) to CFSA as well as those youths identified as unaccompanied by CFSA and approved placement by the Federal Office of Refugee Resettlement. Lutheran Social Services of the National Capital Area has a well known success rate in providing unaccompanied refugee minor services to youths to maintain themselves independently in the community. Finally, the provider has experience servicing the target population, which consists of children in the child welfare system.

Failure to do so would negatively impact the District's ability to deliver critical government services.

5. **Certification by the Contract Specialist:**

I hereby certify that the above findings are correct and complete to the best of my knowledge.

_____ _____

Date

DETERMINATION

Based on the above findings, and in accordance with DC Code Section 2.303.5 and DCMR Title 27, Section 1702 and 1702.5, I hereby determine the services described herein should be procured by Lutheran Social Services of the National Capital Area.

_____ _____

Date

Tara Sigamoni
Agency Chief Contracting Officer