DETERMINATION AND FINDINGS
FOR AN
SOLE SOURCE PROCUREMENT

AGENCY: Child and Family Services Agency
CONTRACTOR: Psychiatric Institute of Washington (PIW)
CONTRACT No.: DCRL-2014-A-0127
SERVICES: Psychiatric Residential Treatment Services

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.05 and 27 DCMR §1702.2

2. MINIMUM NEED:

The District's Child and Family Serviced Agency (CFSA), is in the need of a contractor with a sub-acute unit to provide an array of in-patient psychiatric services for children and youth who are wards of the District's social welfare system to enable them to successfully transition back into the community. The term of performance shall be from July 7, 2015 through July 8, 2016.

3. ESTIMATED REASONABLE COSTS:

Not to Exceed $100,000.00

4. FACT WHICH JUSTIFY SOLE SOURCE PROCUREMENT

(a) The contractor listed above, Psychiatric Institute of Washington (PIW) is the only psychiatric hospital in the DC area that offers a sub-acute unit at this time, and is unique in that it requires no mobilization time.

(b) PIW is the only entity capable of meeting the District's minimum need during the proposed period of performance. The proposed contractor currently provides in-patient sub-acute services for children and youth of CFSA.

(c) PIW is the only local provider that can provide the level of psychiatric services required for CFSA children and youth that has an extensive mental health history.

(d) A market survey was performed by attempting to locate providers that provides in-patient psychiatric services in the District of Columbia. There are currently no provides in the DC Metropolitan area that offer this level of required psychiatric services.

There is no other source reasonablely available to perform the required services within the time period needed.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

_____
Date

_____
Brenda Donald
Director
Child and Family Services Agency

6. CONTRACTING OFFICER CERTIFICATION:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

_____
Date

_____
Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). I further find that the contractor listed above is the only available sources that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____
Date

_____
Tara Sigamoni
Agency Chief Contracting Officer