

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2013-R-0096  
**CAPTION:** Father-Child Attachment  
**PROPOSED CONTRACTOR:** Mary's Center for Maternal and Child Care, Inc.  
**PROGRAM AGENCY:** Child and Family Services Agency

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has a continuing need for the services of Mary's Center for Maternal and Child Care Inc. to provide a Father-Child Attachment program for clients of CFSA.

**3. ESTIMATED REASONABLE PRICE:**

\$144,000.00

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- (a) The proposed provider, Mary's Center administers the program under a grant issued by CFSA which is to end in December 2015. Mary's Center was found to be the sole provider for the current services per the Determination and Findings for a Sole Source Contract which was posted on the Office of Contracting and Procurement's (OCP's) website between September 3, 2014 and September 13, 2014. The contract was executed on November 12, 2013 and provided for a Base Year with four (4) option years to be exercised at the District's discretion. The proposed Option Year 2 will commence in November 2015.
- (b) The proposed provider is aware of the services to be provided and is capable of performing these services within the time constraints levied by the Agency. Mary's Center is currently providing these services.
- (c) A market survey was not performed, since the contract is exercising an option year for a contract executed with the sole source found capable of providing the needed services.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Raymond Davidson  
Director  
Child and Family Services Agency

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer