

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2013-R-0081  
**CAPTION:** Vocational Programming  
**PROPOSED CONTRACTOR:** W.H.A.L.E.R.'s Creation  
**PROGRAM AGENCY:** Child and Family Services Agency

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has an immediate need for the services of W.H.A.L.E.R.'s Creation to provide Vocational programming Services to youth in foster care that have learning disabilities.

**3. ESTIMATED REASONABLE PRICE:**

\$9,000.00

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- (a) The proposed provider, W.H.A.L.E.R.'s Creation, promotes foster care and adoption through the arts and media. They prepare youth for the jobs' market in the arts and media, and work with adults to encourage support to youth in care. WHALER's program and services are designed to help foster/adopted youth uniquely express themselves through the arts and media. Creative programs like "History on Stage", "Just Like Me/ magazine", and FAM Treats provide skill based training developed to help youth find employment. W.H.A.L.E.R.'s Creation has extensive experience in vocational programming services.
- (b) The proposed provider is aware of the services to be provided and is capable of performing these services within the time constraints levied by the Agency. W.H.A.L.E.R.'s Creation has been providing these services since 2005.

(c) A market survey was considered, but given the Agency's immediate need W.H.A.L.E.R's Creation is the best, most qualified consultant.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director  
Brenda Donald

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Procurement Officer